



NOTIFICATION OF BUSINESS CLOSURE

ISLAND COUNTY ASSESSOR

Kelly Mauck

Suite 208

1 NE 7th St

Coupeville, WA 98239

islandcountywa.gov

Coupeville: (360) 679-7303

So. Whidbey: (360) 321-5111

Camano Island: (360) 629-4522

Fax Number: (360) 240-5565

INSTRUCTIONS: Upon closure a business must complete the following form to avoid tax implications.

BUSINESS INFORMATION		
Company Name:		
Owner Name:		
Property Id#:		
Mailing Address: _____		
CITY	STATE	ZIP
Physical Address: _____		
CITY	STATE	ZIP
Phone:	Fax:	
Email:	Closure Date:	
Comments: _____		

ASSET DISPOSITION		
<input type="checkbox"/> Sold at Auction	<input type="checkbox"/> Transferred within County	
<input type="checkbox"/> Sold Piecemeal	<input type="checkbox"/> Transferred out of County	
<input type="checkbox"/> Junked/Donated	<input type="checkbox"/> Abandoned at Site	
<input type="checkbox"/> In Storage	Storage Address _____	
	CITY	STATE
	ZIP	
<input type="checkbox"/> Other – Please Explain	_____	

With your signature you are verifying authority to close this account.

SIGNATURE OF BUSINESS OWNER

DATE

Return to:

Island County Assessor, Attn: Personal Property
Suite 208
1 NE 7th St
Coupeville, WA 98239

For Assistance:

Phone – 360-678-7866
Email – personalproperty@islandcountywa.gov