



NOTIFICATION OF BUSINESS CLOSURE

ISLAND COUNTY ASSESSOR

Kelly Mauck

Suite 208

1 NE 7th St

Coupeville, WA 98239

islandcountywa.gov

Coupeville: (360) 679-7303

So. Whidbey: (360) 321-5111

Camano Island: (360) 629-4522

Fax Number: (360) 240-5565

INSTRUCTIONS: Upon closure a business must complete the following form to avoid tax implications.

BUSINESS INFORMATION	
Company Name:	
Owner Name:	
Property Id#:	
Mailing Address:	
<hr/>	
<hr/>	
CITY	STATE ZIP
Physical Address:	
<hr/>	
<hr/>	
CITY	STATE ZIP
Phone:	Fax:
Email:	Closure Date:
Comments:	
<div style="border: 1px solid black; height: 100px;"></div>	

ASSET DISPOSITION	
<input type="checkbox"/> Sold at Auction	<input type="checkbox"/> Transferred within County
<input type="checkbox"/> Sold Piecemeal	<input type="checkbox"/> Transferred out of County
<input type="checkbox"/> Junked/Donated	<input type="checkbox"/> Abandoned at Site
<input type="checkbox"/> In Storage	
Storage Address	
<hr/>	
<hr/>	
CITY	STATE ZIP
<input type="checkbox"/> Other – Please Explain	
<div style="border: 1px solid black; height: 150px;"></div>	

With your signature you are verifying authority to close this account.

SIGNATURE OF BUSINESS OWNER

DATE

Return to:

Island County Assessor, Attn: Personal Property
Suite 208
1 NE 7th St
Coupeville, WA 98239

For Assistance:

Phone – 360-678-7866

Email – personalproperty@islandcountywa.gov