

Water Facilities Inventory (WFI) Report Updates

[Island County Code 8.09.060 – Group B public water systems](#) states that an updated Water Facilities Inventory (WFI) report is to be submitted to the Island County Health Department every 3 years or whenever there is a change in name, connections, ownership, or management.

What is a WFI report?

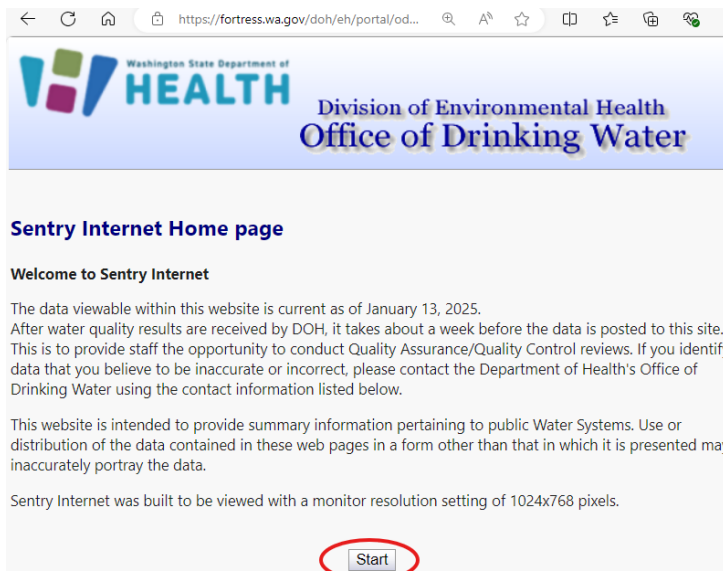
The WFI report provides information about your water system, such as:

- Name and contact information of the water system owner and primary contact
- The water system's water sources and treatment (if applicable)
- The type and number of connections and population served

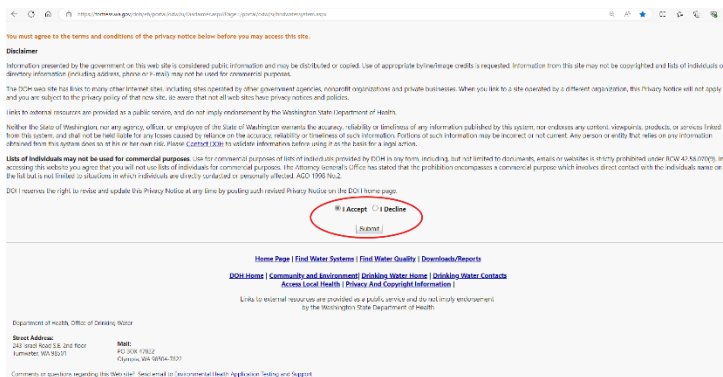
This information is used to determine the type of water system and monitoring requirements, and for communication purposes.

How do I update my WFI report?

You need to review your current WFI report and make any changes necessary. To review and print or download your WFI report, access the WFI page on the Washington State Department of Health [Sentry](#) site.



Click on the [Sentry](#) link or use your preferred search engine to search for DOH Sentry. On the Sentry home page, click on “Start”.



Terms and conditions must be accepted before the site may be accessed. If you agree with the terms and conditions, click on “I Accept” and “Submit”.

Enter your Water System ID or Water System Name, click on "Submit".

Click on the “Reports” tab.

Click on “Water Facilities Inventory Report (WFI)”.

The WFI will open but may take several moments. Review each field to ensure the information is correct. To make corrections or update information, print the report, cross out the wrong information on the WFI and write or type the correct information next to it. If no changes were made, mark box 35 "Update – No Change". When complete, sign and print your name, title, and date.

To submit your updated WFI you may either email a PDF copy or mail a paper copy to Island County Public Health.

Send a paper copy by mail to: Island County Public Health, Drinking Water
1 NE 7th Street
Coupeville, WA 98239