



## Conservation Futures Fund Citizens Advisory Board

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### MEETING MINUTES

#### **Citizens Advisory Board (CAB) Monthly Meeting: 11/7/2024**

##### CALL TO ORDER:

Meeting was called to order at 10:33AM.

##### ROLL CALL AND CONFIRMATION OF QUORUM

##### MEMBERS PRESENT (7):

- Brad Duncan
- Brandon Kelley
- Todd Peterson
- Linda Rhodes
- Karen Scharer
- Clay Thompson
- Kathryn Wells

##### STAFF (1):

- Kelly Webb, Conservation Futures Program (CFP) Coordinator

##### VISITORS PRESENT (0):

##### APPROVAL OF MEETING MINUTES:

**Todd moved, Linda seconded, and the October 3<sup>rd</sup> minutes were unanimously approved.**

##### APPROVAL OF AGENDA:

**Linda moved, Karen seconded, and the November 7<sup>th</sup> meeting agenda was approved.**

##### REPORT: Chair (Kathryn Wells) Reported:

- Kathryn provided an update on the CAB applications in process:
  - Welcome Clay Thompson to the CAB

##### COORDINATOR'S REPORT: Kelly Webb Reported:

- CAB recruitment:
  - Kelly updated that there were two CAB applications in process, however one withdrew. Both applications were from District 1.
- M&O update:

- The BOCC canceled Work Sessions a few weeks before the election, and after the election to the end of the year. All BOCC Work Sessions are booked so we will be unable to get the CAB M&O Recommendation to the BOCC before 2025. After discussion within the DNR office, it was decided that neither the current Resolution nor the proposed Resolution requires that the BOCC vote on adding the CAB back into the M&O application cycle process. Therefore, beginning in 2025 the CAB will once again be reviewing and recommending M&O applications to the CFP and the timing will be concurrent with the application process.
- DNR will update the BOCC at the first opportunity in 2025.
- 2023 Freund Marsh award:
  - Because Commissioner Johnson has been unavailable for several weeks the DNR Manager responded to the City of Oak Harbor (CoOH) without input from the Commissioner regarding the Perteet feasibility study on the Freund Marsh 2023 award. The discussion with Commissioner Johnson was a courtesy discussion regarding activities in her district. The CoOH Grants Administrator, Wendy Horn, was receptive to the DNR comments and said they would get back with the CFP.
  - The CAB was sent the response from DNR to CoOH in advance of this CAB meeting.
- Resolution update:
  - Because the Commissioners canceled Work Sessions for several weeks prior to the election, the CFP was unable to get the Resolution before them at our scheduled time.
  - The Resolution will hopefully go before the BOCC again on November 13<sup>th</sup>. This version includes the changes requested by the BOCC.
- Application:
  - The DNR Manager requested that the new acquisition application include the following requirement in the application:
    - Please provide a letter of support or approval for your project application from your board or governing body.
  - The goal is to make sure the applicants are clear to move forward with their project when the grant is awarded.
- Whidbey Camano Land Trust (WCLT) contract:
  - WCLT returned the new CFP contract template. Jen and Kelly made several changes consistent with the new Resolution and WCLT comments. The contract was returned to WCLT on October 27<sup>th</sup>. They will review for further changes or accept, then the contract will go to Island County Budget & Risk Management.

#### UNFINISHED BUSINESS:

- There was no unfinished business.

#### NEW BUSINESS:

- Kathryn's Last meeting, not a farewell, but see you later...
  - Kelly and Kathryn will work to get the Google Docs transferred to the CFP office.
- January and February CAB Meetings:
  - Kelly discussed the Resolution timeline for the first two months of the year, noting the task of electing a Chair and a Vice Chair at the January meeting.
- Times and dates of 2025 regular meetings:
  - In January and February, the CAB will meet at the current schedule, the first Thursday of the month at 10:30am. The CAB meetings will be online only. At the January meeting we can review this schedule if we have new CAB members.
  - Kelly will send out calendar invites for the first two months of 2025 for CAB members to set their schedule.

PUBLIC COMMENT:

- There was no public comment.

ANNOUNCEMENTS:

- Kathryn will be available to new board members if there is a need for information, questions, or historical perspective.
- Kelly discussed that she is researching new opportunities for the CFP based on the BOCC's inclusion of climate change/resiliency, sea level rise, and equity.

ADJOURNMENT:

**Next Meeting:** No meeting in December, next meeting January 2, 2025

Meeting was adjourned at 11:58 PM.