



## Conservation Futures Fund Citizens Advisory Board

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### MEETING MINUTES

#### **Citizens Advisory Board (CAB) Monthly Meeting: 10/3/2024**

##### CALL TO ORDER:

Meeting was called to order at 10:34AM.

##### ROLL CALL AND CONFIRMATION OF QUORUM

##### MEMBERS PRESENT (5):

- Karen Scharer
- Kathryn Wells
- Todd Peterson
- Brandon Kelley
- Linda Rhodes

##### STAFF (1):

- Kelly Webb, Conservation Futures Program (CFP) Coordinator

##### VISITORS PRESENT (1):

- Clay Thompson

##### APPROVAL OF MEETING MINUTES:

**Linda moved, Todd seconded, and the September 5<sup>th</sup> minutes were unanimously approved.**

##### APPROVAL OF AGENDA:

**Linda moved, Karen seconded, and the October 3<sup>rd</sup> meeting agenda was approved.**

##### REPORT: Chair (Kathryn Wells) Reported:

- Kathryn provided an update on the CAB applications in process:
  - Clay Thompson – application is on the BOCC Work Session
  - Linda asked about other applications in the pipeline. There are none currently, but we will be specifically recruiting in District 2 and District 3.
  - Kathryn suggested some options on Camano. Kelly will use those options.

##### COORDINATOR'S REPORT: Kelly Webb Reported:

- Resolution update:

- Kelly updated the CAB on the Resolution that went before the BOCC. There were two changes requested by the BOCC one to the Resolution and one to the program process. The CFP is working on those changes.
  - One was the program funding process.
  - Another change was Resolution wording regarding the mycorrhizal evaluation criteria. That wording has been changed.
  - The CFP is preparing to go back to a BOCC Work Session for Resolution approval.
- M&O update:
  - The M&O Application was shared with the CAB for review (the link was provided in the CAB meeting packet).
  - The CAB had further discussion regarding CAB review of the M&O applications and making recommendations to the CFP for funding applications.
    - **Todd made the motion to recommend to the CFP that the CAB resume responsibility of evaluating and making recommendations on M&O Applications, the motion was seconded by Linda and it was unanimously accepted.**
  - Karen asked if Kelly would like to receive comment from the CAB regarding the content of the M&O application. It was decided that the CAB would review and return comment by October 21<sup>st</sup>. Kelly will send out a new link (link previously sent) for the application created in the late summer.

#### UNFINISHED BUSINESS:

- Bylaws:
  - Update: The CAB decided to wait until the resolution is approved by BOCC to make any further changes.
- Application and Evaluation:
  - Application and evaluation will change according to the change in resolution, particularly the evaluation criteria.

#### NEW BUSINESS:

- Freund Marsh Contract & Feasibility Study: Sub-Committee Report and CAB Discussion
  - The sub-committee report felt the study did meet most of the contract stipulations. However, the sub-committee was concerned about a few aspects of the Perteet feasibility report.
    - What was the BOCC intent of the stipulation that limits the M&O funding and did this study address their concerns about ongoing costs and stewardship of this project?
    - The sub-committee is concerned about the marsh being used as drainage infrastructure, given the existing drainage easements on two of the three parcels to be acquired. This concern is heightened by the large nearby development since last year's award decision.
    - How will this report be used and consulted by the BOCC?
    - The CAB determined that they need to collect and consider more information on future proposals, particularly when there is planned growth near the project.
    - The sub-committee will write a short statement about their findings and concerns for the CFP to share with the BOCC.
- CAB Onboarding Packet & Process
  - An email with a list of documents was sent to the CAB via email to provide input. The CAB agreed with the information sent via email.
  - Brandon shared that it was nice to have one-on-one time with the Chair and suggested we add a list of "projects in motion" documents.
  - It was decided that the Chair will do an introductory email/phone call to the new CAB member.

#### PUBLIC COMMENT:

- There was no public comment.

#### ANNOUNCEMENTS:

- Kelly asked if the CAB would like to move to online-only meetings. The CAB decided they would like to be online with the following (but not limited to) exceptions to be announced in advance:
  - Site Visits
  - Formal Recommendation Discussions
  - Presentations
- The CAB decided not to meet in December. If any urgent business comes up it will be handled via email.

#### ADJOURNMENT:

**Next Meeting:** November 7, 2024

Meeting was adjourned at 12:00 PM.