



Conservation Futures Fund Citizen's Advisory Board

MEETING MINUTES

Citizen's Advisory Board (CAB) Monthly Meeting: 5/2/2024

CALL TO ORDER:

Meeting is called to order at 10:33AM.

ROLL CALL AND CONFIRMATION OF QUORUM

MEMBERS PRESENT (4):

- Karen Scharer
- Linda Rhodes
- Kathryn Wells
- Todd Peterson

VISITORS PRESENT (1):

- Kelly Webb, Conservation Futures Fund (CFF) Coordinator

APPROVAL OF MEETING MINUTES:

Todd moved to approve the March 7, 2024, minutes, Karen seconded, and the minutes were approved unanimously. Karen moved to approve the April 4, 2024, minutes, Todd seconded, and the minutes were approved unanimously with one change. Karen requested that under NEW BUSINESS Public Works be changed for clarity to Island County Public Works.

APPROVAL OF AGENDA:

Karen moved, Linda seconded, and the May 7th agenda was approved unanimously.

REPORT: **Chair (Kathryn Wells) Reported:**

- Kathryn updated the CAB on her, and Susan's CAB membership extended terms. Susan has agreed to stay on for a few months as the CAB advises CFF on the 2024 changes to the program. Kathryn's extension to November is in the process of being approved by the Board of County Commissioners (BOCC).
- Kathryn informed the CAB about the May CAB recruitment push and that recruitment documents are being created and will be discussed at this meeting.

OLD BUSINESS:

- It was confirmed that the 2024 CAB Recommendation will remain unchanged after review of the Island County Staff reports on the 2024 Whidbey Camano Land Trust (WCLT) application.

Todd made the motion to confirm the CAB recommendation for the WCLT 2024 CFF Application, Linda seconded, and the motion was accepted unanimously.

- Next Steps:
 - Complete the report:
 - pdf the CAB report and add Staff Reports to the CAB report as appendices
 - Correct the link to Resolution C-69-19
 - Add a summary of the WCLT assessment of their project's consistency with the Island County Comprehensive Plan
 - Add summaries of Staff Reports
 - The final 2024 CFF CAB Recommendation Report will go before the BOCC Work Session on June 5, 2024
 - Kelly will contact WCLT and let them know the positive CAB Recommendation will go before the BOCC on June 5

NEW BUSINESS:

- CAB member recruitment documents were discussed; however, it was determined that the CAB needed more time to review them. Kelly will resend the documents.
- The decision was made that CAB Chair and Vice Chair elections will be held annually for a one year term.

ANNOUNCEMENTS:

- CAB Members announcements, questions, concerns: There were no announcements or questions.
 - Kathryn will be unable to make the June meeting.

ADJOURNMENT:

Meeting was adjourned at 11:56AM.