



## Conservation Futures Fund Citizen's Advisory Board

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### MEETING MINUTES

#### Citizen's Advisory Board Monthly Meeting: 2/1/2024

##### CALL TO ORDER:

Meeting is called to order at 10:52AM.

##### ROLL CALL AND CONFIRMATION OF QUORUM

##### MEMBERS PRESENT (6):

- Susan Bennett
- Michele Kahrs
- Karen Scharer
- Linda Rhodes
- Kathryn Wells
- Todd Peterson

##### VISITORS PRESENT (2):

- Kelly Webb, CFF Coordinator
- Jennifer Schmitz, Natural Resources Manager

##### APPROVAL OF MEETING MINUTES:

**Susan moved to approve the January 4, 2024 minutes, Karen seconded, and the minutes were approved unanimously with no changes.**

##### APPROVAL OF AGENDA:

##### Additions to the Agenda were discussed and added:

- Summary of partner feedback.
- Update of applications received

**Linda moved, Karen seconded, and the agenda was approved with the new additions.**

##### REPORT: Chair (Kathryn Wells) Reported:

- Teams document sharing platform was updated. Still having issues and Kathryn confirmed we will continue to work via email until the issues are resolved.

##### UNFINISHED BUSINESS:

- Discussion: 2024 Funding Cycle

- The City of Oak Harbor's discussion regarding the acceptance of the CFF contract for the 2023 Freund Marsh acquisition project is scheduled to appear on the City's February agenda. Regardless of the outcome, funds set aside for that project will not be available for the 2024 funding cycle and will be moved to the 2025 funding cycle.
- It was confirmed that we will use the 2023 application and evaluation process for the 2024 funding cycle.
- Site visit dates were blocked for 2024. These dates are placeholders as needed.
  - March 18
  - March 25
  - March 29
- Application reviewers are CAB, and County Planning and DNR.
- CAB review process is that Kelly will send CAB the applications as they are received and are complete. CAB will review individually, then as a group. CAB will rank the applications for the BOCC.
- It should be understood that the BOCC schedule is very full of 2024 Comp Plan updates. If the CAB needs to alert the BOCC of unusual circumstances, we will need to request the staff get CAB on an agenda or "one on one" as soon as possible.
- There will be no numerical score card this year, however one will be created for next year.
- April 4<sup>th</sup> at 4:00pm was chosen as the date for the CAB Application Presentation Public Meeting.

- Kelly provided an update on her meeting with Whidbey Camano Land Trust.

#### ANNOUNCEMENTS:

- CAB Members announcements, questions, concerns: There were no announcements or questions.

#### ADJOURNMENT:

Meeting was adjourned at 12:02PM.