



## Conservation Futures Fund Citizen's Advisory Board

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### Meeting Minutes CAB 1/4/24

#### CALL TO ORDER:

Meeting is called to order at 11:05AM.

#### ROLL CALL AND CONFIRMATION OF QUORUM

#### MEMBERS PRESENT (6):

- Susan Bennett
- Michele Kahrs
- Karen Scharer
- Linda Rhodes
- Kathryn Wells
- Todd Peterson

#### VISITORS PRESENT (2):

- Kelly Webb, CFF Coordinator
- Jennifer Schmitz, Natural Resources Manager

#### APPROVAL OF MEETING MINUTES:

There was not a CAB Meeting in December, therefore November 14, 2023 minutes were reviewed. Karen clarified the fourth bullet point of the New Application section under New Business regarding access vs. view. She clarified that preservation was important for *access and usability* not just to preserve a "pretty beach view". Motion was made by Susan., seconded by Linda and the minutes were unanimously approved with that clarification.

#### APPROVAL OF AGENDA:

#### Additions to the Agenda were discussed and added:

- BOCC comments on the 2024 funding cycle
- CAB Membership
- Salmon language additions to application and evaluation according to C-69-19

Todd moved, Karen seconded, and the agenda was approved with the new additions.

#### REPORT: Chair (Kathryn Wells) Reported:

- Regular CAB meetings and times were set for the 1<sup>st</sup> Thursday of each month and additional meetings can be called as needed. It was requested that we move the meetings from 11:00am to 10:30am and that Kelly send out a new meeting invitation.

**Susan moved to make the above changes to the regular CAB meetings, Karen seconded, and the changes were approved unanimously.**

- CAB will be using Teams document sharing platform. Kelly is having issues with her version and will work to correct those issues and send out invites again to the CAB.
- Linda Kast Meehan resignation was confirmed.

UNFINISHED BUSINESS:

- Discussion: CFF Application. The CAB ran out of time to discuss and make decisions on the new CFF Applications. Work will commence at the February CAB meeting.

NEW BUSINESS:

- At the January 3<sup>rd</sup> BOCC requested an inventory of all land currently under conservation in Island County.
- New CFF Application Evaluation Criteria: It was decided that the CAB should not discuss this topic until the new application is complete.
- BOCC comments from the January 3<sup>rd</sup> BOCC Work Session regarding the 2024 application cycle: There was much discussion and a clarification from Jen that CFF will continue with a financially smaller 2024 funding cycle. However, it is imperative that work on changes to the CFF program continue to be ready for the 2025 funding cycle.

**Todd moved that CAB and CFF proceed with the 2024 funding cycle under the current application and evaluation system, and concurrently continue to update and make changes to the application and entire CFF program. Karen seconded and it was unanimously approved.**

- CAB membership was discussed, particularly the terming out members and the need to keep as many terming out members as possible for institutional history. The BOCC commented that they would accept adding terms to terming out members. They need an email from the terming out members expressing their extended terms. Kelly requested that these emails be sent to her and CFF will collect them and forward to the BOCC.

ANNOUNCEMENTS:

- CAB Members announcements, questions, concerns: There were no announcements or questions.

ADJOURNMENT:

Meeting was adjourned at 12:22PM.