



ISLAND COUNTY PUBLIC WORKS DIVISION

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RE: Motorist Information Signs (MIS) & Tourist-Oriented Directional Signs (TOD)

This policy defines Island County procedures related to follow-through signs for MIS and TODs located or to be located on the state highway. If a business with a highway sign is not located on the exit from the highway, Washington Department of Transportation (WSDOT) often requires follow-through signs. This policy only covers follow-through signs required by WSDOT. Special consideration will be given to businesses located on Camano Island, as the entire length of the island is not supported by a state highway. Businesses located south of the intersection of Sunrise Blvd. and State Route 532 should contact the Island County Traffic Engineer for further information.

In some cases generic signs such as 'Food' or 'Lodging' are already in place, and serve to direct the motorist to a cluster of businesses. For more isolated businesses, the signs would be installed along county roads at each turn required to reach the activity. If an intersection reaches the point of having more than two follow-through directional signs the Traffic Engineer may decide to replace the individual signs with generic signs.

A typical follow-through sign is shown in Figure 1. Island County will provide the base sign and post(s); the applicant is responsible for providing the business plaque. The plaque on the follow-through sign(s) will be the same logo or text as approved by WSDOT. It should be 12" high X 24" wide, and made of 0.06" thick Aluminum (or the most current standard). The county will install the assembly within county right-of-way and according to the Traffic Engineer's discretion as to exact placement.

If a sign is vandalized or suffers vehicular damage, the county will cover the cost of replacement one (1) time only. Repeated occurrences will be the responsibility of the business. If a sign becomes weather worn, the county will notify the business, and the business will be responsible for ordering a replacement sign. The business owner will notify Island County Public Works if the business closes or relocates.

The applicant should submit an Island County Business Sign Follow-through Application along with their approved WSDOT application, including the approval letter, and paper-copy of their logo or text. The fee schedule for county MIS/TOD follow-through sign(s) is as follows;

Application Fee:	\$150
Installation Fee (for each business/directional sign):	\$100
Annual Permit Fee (for each business/directional sign):	\$50

*Payable by Jan 31st yearly, beginning the calendar year after the sign permit is approved)

Installation of follow-through sign(s) will occur within 90 days of permit approval and receipt of sign(s) from applicant.



*Motorist Information Sign or
Tourist-Oriented Directional Signing
Application*

*Island County Public Works
P.O. Box 5000
Coupeville, WA 98239*

Applicant: (please print or type)

Name	Company	Telephone
Address	City/State/Zip	Fax

Indicate Business Type:

- Gas
 Food
 Lodging
 Camping/Recreation
 Tourist-Oriented

State Highway Sign Location:

Intersection of _____
Road Name

And _____
Road Name

Suggested Follow-through Sign Locations – to be reviewed/approved by Island County Traffic Engineer

1. Intersection of _____
Road Name

And _____
Road Name

2. Intersection of _____
Road Name

And _____
Road Name

(Continue on back if necessary)

For Office use Only		
Date	Receipt Number	Initials

Fees:

Application Fee: \$150
 Installation Fee
 x (# of follow-through signs): \$100 x _____ = \$ _____
 Total = \$ _____

Attach: Approved WSDOT application, including the approval letter, & paper-copy of logo or text.

Suggested Follow-through Sign Locations – to be reviewed/approved by Island County Traffic Engineer
(continued)

3. Intersection of _____
Road Name

And _____
Road Name

4. Intersection of _____
Road Name

And _____
Road Name

5. Intersection of _____
Road Name

And _____
Road Name

6. Intersection of _____
Road Name

And _____
Road Name

7. Intersection of _____
Road Name

And _____
Road Name

8. Intersection of _____
Road Name

And _____
Road Name

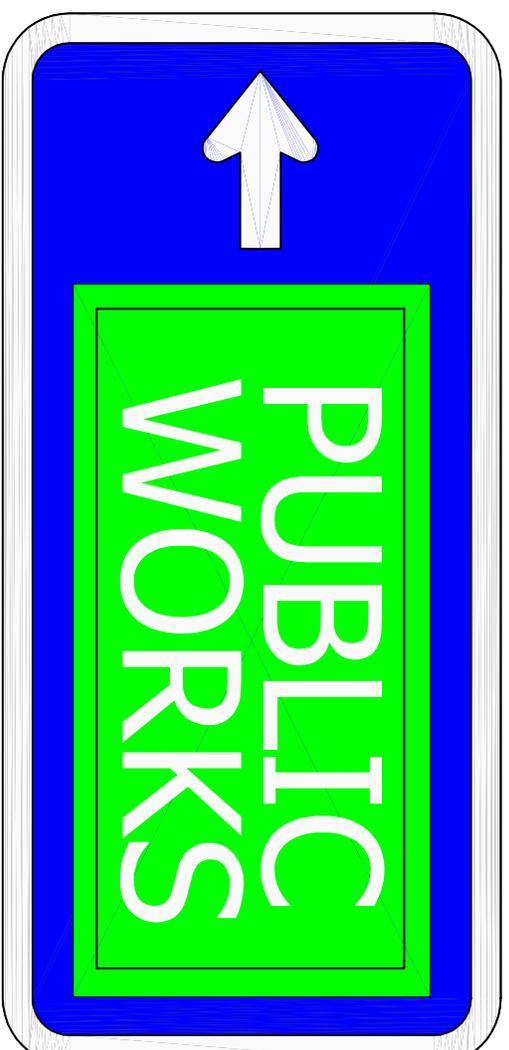


Figure 1 -
Typical Follow-Through Signs