



REQUEST FOR PURCHASE OF PRIVATE ROAD NAME AND TRAFFIC CONTROL SIGNS

NOTE: ALL PRIVATE ROAD NAMES MUST BE APPROVED BY THE ISLAND COUNTY PLANNING AND COMMUNITY DEVELOPMENT DEPARTMENT WITH A PRIVATE ROAD NAME PETITION

NAME: _____

DATE: _____

MAILING ADDRESS: _____

CITY: _____

STATE: _____

ZIP: _____

PHONE: _____

ROAD LOCATION: 1/4 SEC: _____

SEC: _____

TWP: _____

RGE: _____

AND/OR PLAT NAME: _____

DIV #: _____

1. Applicant agrees to install signs in accordance with the attached standards.
2. Applicant agrees to maintain all signs placed in public rights-of-way.

SIGNATURE: _____

1. **ROAD NAME SIGNS:** Usually two (2) single-sided signs are required – all signs are center-mounted.
Please allow 2 – 4 weeks for pickup, however these times may vary.

PRINT NAME	QUANTITY (2 signs per set)	COST	TAX
TOTAL CHARGE \$			

Please Check One: New Private Road Name: or Replacement Sign:

ICOM Approved Names: _____

Checked By: _____

SIGNATURE WHEN PICKED UP: _____ DATE: _____

2. **TRAFFIC CONTROL SIGNS:**

TYPE	QUANTITY	COST	TAX
TOTAL CHARGE \$			

SIGNATURE WHEN PICKED UP: _____ DATE: _____

- ADVANCE PAYMENT IS REQUIRED FOR ALL SIGNS. Please make checks payable to:
ISLAND COUNTY PUBLIC WORKS DEPARTMENT, 1 NE 7th ST., COUPEVILLE, WA 98239
- PUBLIC WORKS NEEDS ICOM APPROVAL PRIOR TO ORDERING SIGNS.
- APPLICANT WILL BE CONTACTED WHEN SIGNS ARE READY FOR PICKUP.

ADDITIONAL COMMENTS: _____

FOR OFFICIAL USE ONLY

TOTAL COST OF ALL SIGNS: \$_____

PAYMENT RECEIVED BY: _____ DATE: _____ RECEIPT #: _____

REVIEWED BY: _____ DATE: _____ CHECK #: _____

TO SIGN SHOP: _____ TO COURTHOUSE: _____ APPLICANT NOTIFIED: _____

Copy: Traffic Engineer, Accounting/ER&R, Sign Shop

Deposit on: _____

Sign Details and Costs

Signs purchased through Island County Public Works will be made of high retro-reflectivity material rated to have a ten (10) year life span. Signs are not required to be purchased through Island County but **must** follow the Island County guidelines. Signpost(s) shall be 4"x4" and may be purchased at local retail stores.

Private Street Name Sign Cost:

Private street names may be up to sixteen (16) letters, including spaces. The extension of Ln, Rd, Dr, etc., is not included in the letter count. Prices listed for private street names include a set of two (2) single-sided signs.

***Note:** if requesting directional arrows to be included with the street name sign(s), the arrow shall be counted as an additional letter. The purchaser must ensure arrows are pointing in appropriate direction. Re-orders will be at the expense of the purchaser.*

Legend Length	Sign Cost	Tax	Total Cost
24" – 30" Street Name Sign No more than six (6) letter street name	\$54.60	\$4.80	\$59.40
36" – 42" Street Name Sign No more than eight (8) letter street name	\$71.38	\$6.28	\$77.66
48" Street Name Sign More than eight (8) letter street name	\$92.20	\$8.11	\$100.31

Traffic Control Signs that may be purchased via Island County Public Works:

Sign Legend	Sign Cost	Tax	Total Cost
Speed Limit Sign 24" x 30" rectangle	\$39.31	\$3.46	\$42.77
Stop Sign 30" x 30" octagon	\$42.98	\$3.78	\$46.77
Yield Sign 36" x 36" x 36" triangle	\$29.78	\$2.62	\$32.40
Stop Ahead or Yield Ahead Sign 30" x 30" diamond	\$59.96	\$5.28	\$65.24
Chevron Sign 24" x 30" rectangle	\$39.31	\$3.46	\$42.77
Large Directional Arrow Sign (one or two direction) 48" x 24" rectangle	\$47.54	\$4.18	\$51.72
Advisory Sign (ex: advisory speed, slow, etc.) 18" x 18"	\$17.33	\$1.53	\$18.86
Warning Sign 30" x 30" Yellow/Black (ex: Dead End, Curve, Crossroad, Turn Arrow, etc.)	\$48.49	\$4.27	\$52.75

If you have any further questions regarding signage please contact the Traffic Engineer:

Phone: (360) 679-7331

Private Road Name Sign Installation Guidelines

Edge of sign shall be a minimum of 6' from the edge of the pavement

Denver Ln
Pvt

Sign Mounting Height: _____

*Street Name Signs shall be 7' – 10' above surface

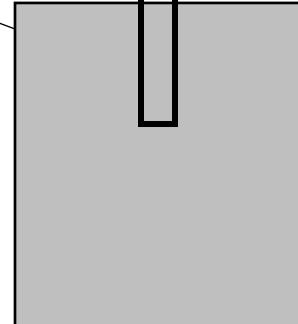
*Traffic Control Signs shall be 6' – 7'

Driving Lane

Sign post shall be 4" x 4" treated

Wood or steel

Sign post **must** be break away



Post shall be buried a minimum of 24"



Anyone planning to dig should notify utilities of your intent to dig by calling 811 or making an online request a few days before you plan to break ground. Your state 811 center will inform utility operators in your area that they need to mark any buried utility lines on your property with paint or flags. They can be reached at:

- 811 or
- Call811.com

Placement of private road name signage shall be as shown above. If there are any questions regarding the placement of a sign or if any assistance is needed, please contact:

Whidbey Island – Jeff Barkhausen: (360) 678-6132

Camano Island – Travis Vogue: (360) 387-7913 ext. 8260

Note: These instructions are for installation of signage within Island County right-of-way.

If you are looking to place a sign within the Washington State right-of-way, please call (360) 848-7230.