

**Island County Public Health**

Environmental Health – Food Safety Program
Mailing: 1 NE 7th St, Coupeville, WA 98239
Physical: 1 NE 6th St, Coupeville, WA 98239
(360) 678-8276 • Fax: (360) 679-7390
E-mail: foodsafety@islandcountywa.gov

2026 Food Safety Fee Schedule

	2026 Fees
Food Establishments	
Risk Category 1 -	
Seating Capacity 0-30	\$ 412.00
Seating Capacity 31-100	\$ 515.00
Seating Capacity over 100	\$ 567.00
Risk Category 2 -	
Seating Capacity 0-30	\$ 747.00
Seating Capacity 31-100	\$ 901.00
Seating Capacity over 100	\$ 1,004.00
Risk Category 3 -	
Seating Capacity 0-30	\$ 980.00
Seating Capacity 31-100	\$ 1,160.00
Seating Capacity over 100	\$ 1,263.00
Special Process Permit (HACCP- Sushi, Unattended Cooking, sous vide, Vacuum Package, Fermentation), Extra inspection per year (in addition to Risk Category)	\$ 206.00
Catering endorsement (in addition to risk category)	\$ 129.00
Commissary Endorsement (in addition to risk category)	\$ 129.00
Lounge endorsement	\$ 52.00
Grocery Stores	
1-2 checkout stands	\$ 407.00
3 - 4 checkout stands	\$ 773.00
5 or more checkout stands	\$ 876.00
Meat/fish market (in addition to checkout stand) (Risk 2 or 3)	\$ 304.00
Delicatessen (in addition to checkout stands)(Risk 3)	\$ 304.00
Bakery (in addition to checkout stands) (Risk 1 or 2)	\$ 304.00
Produce Processing (in addition to checkout stands)(Risk 2)	\$ 304.00
Misc. Food Establishments	
Bed & Breakfast (Risk 1,2 or 3)	\$ 361.00
Commissary Kitchen (Risk 1, 2 or 3)	\$ 618.00
School Kitchen (Risk 2)	\$ 482.00
Vending Machine/ MicroMarket (Risk 1)	\$ 94.00
Alcohol Beverage Service	\$ 304.00

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Plan Reviews	
Change of ownership	\$ 155.00
Remodel / change of menu (3 hours & pre-opening inspection)	\$ 300.00
New Establishment (includes 5 hours & pre-opening inspection)	\$ 670.00
Change of ownership interim license fee	\$ 155.00
Variance request - 1 hour then hourly rate	\$ 180.00
HACCP Plan Review- 5 hours then hourly rate	\$ 515.00
Misc. Fees	
Annual Septic Review	\$ 103.00
Late Fee 0-30 days late	15% of annual fee
Reprinting of lost license	\$ 32.00
Preapplication Conference	\$ 170.00
Reinspection	\$ 206.00
Administrative Conference (include re-opening inspection)	\$ 361.00
Non-Profit Discount (must provide proof of tax-exempt status)	75% of fee
Operating without a license	\$ 309.00
Hourly rate	\$ 170.00
Temporary Events	
Temp Event/Farmers Market Organizer Permit	\$ -
<i>Risk 1 Temporary Event (baked goods, popcorn, or similar products, hot dogs, Ice Cream)</i>	
1 day	\$ 41.00
2-21 day Single event	\$ 52.00
Recurring event, one location	\$ 93.00
Recurring event, additional location	\$ 52.00
Compliance Inspection	\$ 77.00
<i>Risk 2 Temporary Event</i>	
1 Day	\$ 103.00
2-21 day, single event	\$ 129.00
Recurring Event, one location	\$ 258.00
Recurring Event, additional location	\$ 103.00

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Risk 3 Temporary Events	
1 Day	\$ 155.00
2-21 day, single event	\$ 206.00
Recurring Event, one location	\$ 309.00
Recurring Event, additional location	\$ 155.00
Umbrella Permit for single event, up to 10 participants (first 3 hours)- Judged cooking event	\$ 309.00
Samples only, Single event	\$ 35.00
Samples only, Recurring Event	\$ 81.00
Temporary Event Late Fee (if submitted 7- 14 days prior to event)	25% of fee
Temporary Event Late Fee (if submitted 2-7 days prior to event)	50% of fee
Education	
Food Handlers Card	\$ 10.00
Re-Issue Food Handlers Card	\$ 7.00
Educational Class- (up to 10 people for 2-hour class) Waived by grant funding if available	\$ 103.00
Educational Class extra people	\$12/pp
CFPM Class (minimum 10 people), includes book and exam	151 per person
CFPM Retest Fee/Test Proctor	\$ 52.00

Definitions:**Risk Category 1- Operations may include:**

- Establishments that sell or store only prepackaged goods OR
- Establishments that serve non-TCS goods OR
- Establishments that serve coffee drinks with TCS ingredients OR
- Establishments serving non-TCS beverages with ice and/or are ware washing.

Risk Category 2-Operations may include:

- Establishments that serve, sell, prepare, or stores TCS foods (no cooling) OR
- Establishments that are preparing blender drinks w/TCS ingredients OR
- Establishments that are serving ice cream (soft serve or scooped).



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Risk Category 3-Operations may include:

- Food establishments with complex preparation including cooking, cooling, and/or reheating of prepared foods
OR
- Food establishments that prepare foods using a specialized process.

Alcohol Beverage Service- Establishment that serves alcohol in reusable serving containers requiring ware washing.

Bed & Breakfast- 3-8 rooms in an owner occupied home serving only breakfast to overnight guests (Risk 1, 2 or 3)

Caterer-Establishment contracts with a client to prepare a specific menu and amount of food in an approved commissary kitchen for service to the client's guests or customers at a different location. Billed as appropriate FSE with no seating (Caterer with their own event center will be billed as appropriate FSE with seating)

Catering Endorsement- A FSE that offers off-site catering services

Commissary endorsement-Any FSE rented by another licensed food establishment that provides any of the following services: food storage, food preparation, ware washing, disposal of wastewater or access to fresh water.

Commissary kitchen-Any licensed kitchen rented by a licensed food establishment that provides any of the following services: food storage, food preparation, ware washing, disposal of wastewater or access to fresh water.

FSE- Food Service Establishment

Grocery -A retail location that sells only prepackaged foods (Non-TCS & TCS) from an approved source

Lounge Endorsement-Separate area where alcohol beverage is served at a bar instead of table service.

Mobile Food Unit -a readily moveable, plumbed, self-contained food service establishment. This includes mobile food trucks, trailers, and carts. All mobile units must have a commissary kitchen (unless they meet the exemption criteria in RCW 43.20.148), and commissary agreements need to be submitted. Billed as appropriate FSE *9.

Produce Processor-separate area where produce is washed, cut, and/or packaged.

Temporary, Single Event- Operating at a fixed location, with a fixed menu, for not more than twenty-one consecutive days in conjunction with a single, approved event or celebration, such as a fair or festival

Temporary, Recurring event, one location -Operating not more than three days a week at a fixed location, with a fixed menu, in conjunction with an approved, recurring, organized event, such as a farmers market

Vending Machine/ Micro Market-An unmanned retail space where individuals can purchase TCS food & beverages from an approved source.