



ISLAND REGIONAL TRANSPORTATION PLANNING ORGANIZATION (IRTPO) EXECUTIVE BOARD

MINUTES OF THE MEETING August 23, 2023

Executive Board Member Attendance List

Melanie Bacon, Chair and County Commissioner – Island County
Curt Gordon, Vice Chair and Port Commissioner – Port of South Whidbey
Janet St. Clair, County Commissioner – Island County (IP)
Jill Johnson, County Commissioner – Island County (IP)
Connie Bowers, Public Works Director/County Engineer – Island County (IP)
Beth Munns, Councilmember and Chair – Island Transit (IP)
Scott Chaplin, Mayor – City of Langley (IP)
Todd Morrow, Executive Director – Island Transit (IP)
Blaine Oborn, City Administrator – City of Oak Harbor (IP)
Molly Hughes, Mayor – Town of Coupeville (IP)

Interested Parties in Attendance

Justin Resnick, Planning and Development Services Manager – WSDOT
John Shambaugh, Planning Manager – NW Region Mt Baker Area – WSDOT
Mark Rentfrow, City Administrator – City of Langley (IP)

** (IP) = Attended in-person

Commissioner Melanie Bacon, Chair, calls the meeting to order at 10:00 a.m.

- 1. Approval of the July 26, 2023 Draft Minutes and August 23, 2023 Draft Agenda**
 - Blaine Oborn requested verification of the SR-20 Multi-Modal Study being on the agenda for July 26, 2023.
 - Commissioner Melanie Bacon motioned to approve the amended draft agenda. Councilmember Munns motioned to approve the minutes, the motion was seconded, and passed unanimously.
- 2. Public Input or Comment**
 - James Blaisdell had a comment regarding the prioritization of an Island Region Aviation Plan to the Regional Transportation Plan
- 3. RTIP Proposed Projects Brief, Presented by Ed Sewester:**
 - Non ranked report of 6 year funded projects.
 - Some projects moved from RTP to RTIP and the list need to be recalculated.



- Executive Board discussed the ranking of the Items on the RTIP and need for prioritization.
- Discussed the removed, added and completed project from the RTIP.
- Requested Action for the E. Camano & McElroy Roundabout to be added to the RTIP because of the need to obligate dollars this year for STBG.
- Motion to move E. Camano & McElroy Roundabout forward to 2023. Motion made and seconded. 2 Nays to the motion.

4. RTP draft action item list, Presented by Ed Sewester.

- Discussed the Items that were removed and retained for the Regional Transportation Plan.
- Tac Recommendation for projects should be shown to Board in the future.
- Timelines for upcoming due dates from WSDOT.

5. Member Roundtable

- Commissioner Johnson commented on the short meeting time and asked for a revisit to this matter in the future IRTPO meetings.

Chair Bacon adjourned the meeting at 11:12 a.m.

Next Meeting: September 27 , 2023.

Acronym Key

EB – Executive Board
 IRTPO – Island Regional Transportation Planning Organization
 RTIP – Regional Transportation Improvement Program
 RTP – Regional Transportation Plan
 TAC – Technical Advisory Committee
 WSDOT – Washington State Department of Transportation
 UPWP – Unified Planning Work Program
 WSF: Washington State Ferries

Projects/Report Due Dates

January 27, 2023 Consolidated Grant Program Due to WSDOT **(Complete)**
 June 15, 2023 Submit Final UPWP Due to WSDOT **(Complete)**
 September 29, 2023 Title VI Plan Due to WSDOT
 October 27, 2023 RTIP Due to WSDOT
 February 28, 2024 Final RTP Due to WSDOT
 Procurement Purchasing Policy TBD