

State of Washington )  
 ) ss.  
County of Island )

I, Jennifer Roll, Clerk of the Board of County Commissioners, Island County, Washington, do hereby certify that the attached document is a true and correct copy of January 9, 2024, Regular Session, which original is now on file in the Office of the Island County Auditor.

Signature: Jennifer Roll  
Jennifer Roll  
Clerk of the Board of County Commissioners  
Island County, Washington

Date: 2/6/24



**BOARD OF ISLAND COUNTY COMMISSIONERS' MINUTES OF MEETING**

**January 9, 2024 – REGULAR SESSION**

**1**

The Board of Island County Commissioners (including Diking Improvement District #4) met in Regular Session on January 9, 2023, beginning at 10:00 a.m. in the Board of County Commissioners Hearing Room (Room # 102B), Annex Building, 1 N.E. 6<sup>th</sup> Street, Coupeville, Washington. Jill Johnson, Chair, Melanie Bacon, Member and Janet St. Clair, Member were present. The meeting began with the Pledge of Allegiance.

**EMPLOYEE PRESENTATIONS**

**January 9th, 2024 at 10:00 A.M.**

**WELCOME TO NEW EMPLOYEES**

<b><u>Department</u></b>	<b><u>Employee</u></b>
Human Services	Crystal Tovar
Human Services	Laurel Johnson
Human Services	Timarah Bass
Human Services	Amber Nichols
Human Services	Jana Warner
Planning	Carol Strohschein
Budget & Risk Management	Monika Paquette
Public Health	Sarah Lisenko

**EMPLOYEE SERVICE AWARDS**

<b><u>Department</u></b>	<b><u>Employee</u></b>	<b><u># Years</u></b>
Assessor	Matthew Chidsey	10
Facilities	Howard Reed Jr.	10

**PUBLIC INPUT OR COMMENTS**

*[Documents on file with the Clerk of the Board]*

Public comments were offered by:

- Commissioner Rick Hannold, ITHUA
- Amy Hannold, ITHUA
- Dylan Scoles, Maxwelton Tide Gate

**APPROVAL OF AGENDA**

**ACTION TAKEN:**

**By unanimous vote, the agenda was approved as published**

**CONSENT AGENDA**

*[Documents on file with the Clerk of the Board]*

**BOARD OF ISLAND COUNTY COMMISSIONERS' MINUTES OF MEETING**  
**January 9, 2024 – REGULAR SESSION**

**2**

*Vouchers from 12/26/2023 as ratified by the Board on 1/9/2024*

Pre-audited bills:	\$822,766.471
Vouchers:	\$1,947,058.70
Electronic funds transfers:	\$304,360.39
Payroll:	-0-

*Vouchers from 1/2/2024 as ratified by the Board on 1/9/2024*

Pre-audited bills:	\$1,966,000.12
Vouchers:	\$648,526.74
Electronic funds transfers:	\$535,197.78
Payroll:	\$967,065.09

*Vouchers from 1/9/2024 as ratified by the Board on 1/9/2024*

Pre-audited bills:	\$648,526.74
Vouchers:	\$435,523.57
Electronic funds transfers:	\$83,370.48
Payroll:	-0-

Commissioners - 2% Hotel-Motel Tourism Sales Taxes

Contracts for 2% Hotel Lodging Tax Tourism Promotion - 2024 Program Year

- Langley Creates for Blackfish Whidbey Island's Celebration of Indigenous Peoples. Term: 1/1- 12/31/24; Amount: \$9,800 (RM-BOCC-2023-472).
- Oak Harbor Musical Festival for 2024 Oak Harbor Music Festival. Term: 1/1- 12/31/24; Amount: \$30,000 (RM-BOCC-2023-416).
- Pacific Northwest Naval Air Museum for Pacific Northwest Naval Air Museum. Term: 1/1- 12/31/24; Amount: \$23,400 (RM-BOCC-2023-454).
- Langley Creates for Cascade Connector Outdoor Cultural Museum. Term: 1/1- 12/31/24; Amount: \$9,800 (RM-BOCC-2023-473).

Commissioners

2% Hotel-Motel Lodging Tax Revenue Contract Amendment No. 1 – 2023 Langley Chamber of Commerce for Highway 525 Tourist Kiosk. Amount: \$ 36,224.50 (RM-BOCC-2023-474).  
Committee Assignments for 2024.

County Administration

- Waiver of Competitive Solicitation ICC 2.29.030.B.12, for the Economic Development Council Contract.
- Contract Agreement with Economic Development Council for Island County for 2024 Economic Development Services to provide economic development programming for Island County.
- Term: 1/1/24 – 12/31/24; Amount: \$276,250 (RM-BOCC-2023-485).
- Grant Agreement Amendment No. 2 with the City of Oak Harbor to extend the Rural County Economic Development grant for the Marina Boatyard Acquisition Project to December 31, 2024. (RM-CA-2024-1).

**BOARD OF ISLAND COUNTY COMMISSIONERS' MINUTES OF MEETING**  
**January 9, 2024 – REGULAR SESSION**

**3**

- Grant Agreement Amendment No. 3 with Port of Coupeville to extend the Rural County Economic Development Funds for the Coupeville Pier Restoration Project to December 31, 2024. (RM-CA-2024-3).
- Grant Agreement Amendment No. 4 with the Port of South Whidbey to extend the Rural County Economic Development Funds for the Port's Island County Fairgrounds Redevelopment Project to December 31, 2023. (RM-CA-2024-2).

Humans Resources/GSA

Memorandum of Settlement with 1845-I.

Planning & Community Development - Long Range Planning

Interagency Agreement with WA State Department of Commerce for GMA Periodic Update.  
Contract No.: 24-63335-014; Term: 1/20/24-6/30/25; Amount: \$350,000 (RM-PLAN-2023-483).

Public Works - County Roads

- Resolution C- 01 -24 (R-42-23) – In the Matter of Closing Island County's Completed County Drainage Projects, Public Works Projects and County Road Projects.
- Resolution C- 02 -24 (R-01-24) – Initiation County Road Project (CRP) 24-01 2024 Pavement Preservation Program – Whidbey Island Hot Mix Asphalt (HMA) overlays. This is a required component of the County's Pavement Management System (PMS) as outlined in the Washington Administrative Code 136-70-040. America Disability Act (ADA) improvements, City of Oak Harbor Interagency Agreement (IAA) Reimbursable.
- Resolution C- 03 -24 (R-07-24) – Request approval of Plans & Specifications and Authorize Call for Bids for East Camano Drive Fish Passage #1300, JL 00590-0203, County Drainage Project (CDP) 18-02, (RM-PW-2023-471).

**ACTION TAKEN:**

**By unanimous vote, the Consent Agenda was approved as presented.**

REGULAR AGENDA

*[Documents on file with the Clerk of the Board]*

Commissioners

Approval of 2024 Island County Legislative Priorities.

Facilities

Purchase and Sale Agreement for the purchase of property identified as Assessor's Parcel Number S6565-00-00B26-1 located at 785 SE Bayshore Drive, Oak Harbor, Washington. Amount: \$800,000 plus closing costs, with a total not to exceed \$825,000. The Chair is authorized to sign documents related to the purchase and closing of the property identified as Parcel S6565-00-00B26-1. The Treasurer is authorized to wire earnest money deposit funds in the amount of \$5,000 and the balance (including closing costs), in an amount to be determined at a later date as stated on the settlement statement, to Land Title and Escrow. (RM-FAC-2023-490).

**BOARD OF ISLAND COUNTY COMMISSIONERS' MINUTES OF MEETING  
January 9, 2024 – REGULAR SESSION**

**ACTION TAKEN:**

**By unanimous vote, the Purchase and Sale Agreement for the purchase of property identified as Assessor's Parcel Number S6565-00-00B26-1 located at 785 SE Bayshore Drive, Oak Harbor, Washington, was approved.**

**PUBLIC HEARINGS**

*[Documents on file with the Clerk of the Board]*

**Planning & Community Development**

Public Hearing: Resolution C-81-23 Amending the Planning and Community Development Land Use and Building Permit Fee Schedule.

Jonathan Lange provided the staff report recommendation to the Board.

Commissioner Johnson opened the floor to public comment, and there being none, the public hearing was closed.

**ACTION TAKEN:**

**By unanimous vote, Resolution C-81-23 was adopted.**

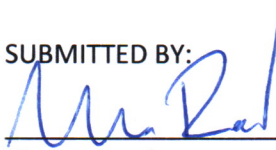
**COMMISSIONERS COMMENTS AND ANNOUNCEMENTS**

The Commissioners provided their respective comments and announcements.

**BOARD OF ISLAND COUNTY COMMISSIONERS' MINUTES OF MEETING**  
**January 9, 2024 – REGULAR SESSION**

There being no further business to come before the Board, the meeting adjourned at 11:13 a.m.  
The Board will meet next in Regular Session on January 16, 2024 beginning at 10:00 a.m.

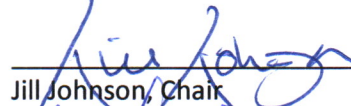
SUBMITTED BY:



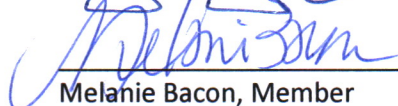
Megan Read  
Deputy Clerk of the Board

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2024

BOARD OF COUNTY COMMISSIONERS  
ISLAND COUNTY, WASHINGTON

  
\_\_\_\_\_

Jill Johnson, Chair

  
\_\_\_\_\_

Melanie Bacon, Member

  
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Janet St. Clair, Member