

ISLAND COUNTY BOARD OF COUNTY COMMISSIONERS

(Including Diking Improvement District #4)

Meetings are available remotely. Those interested in attending the meetings by computer, tablet, or smartphone may use the following link- ZOOM: <https://tinyurl.com/IslandCountyBOCC1> (right-click and open in a new window) or by telephone: 1-253-215-8782 Conference ID 055763

[Video and Annotated Agenda Link](#)

November 7, 2023

10:00 a.m. Regular Meeting
1:00 p.m. BOCC Business Meeting

November 8, 2023

9:00 a.m. Work Session with Individual Departments and Elected Officials

November 10, 2023

Holiday – County Offices Closed – Veterans Day

November 14 – November 16, 2023

Washington State Association of Counties 2023 Annual Leaders Conference

MEETING AGENDA – NOVEMBER 7, 2023

10:00 a.m. Convene Regular Meeting -- Pledge of Allegiance

Welcome to the Board of County Commissioners meeting. The Board values your input and ideas, and sets aside a time called “Public Input or Comments.” A “Public Hearing” or “Public Meeting” will begin no sooner than the time shown. Occasionally, items do not make this agenda in time but may be added at the beginning of the meeting at the discretion of the Chair.

Welcome New Employees, Employee Service Awards, and Employee of the Month

10:00 a.m. Public Input or Comments

This is time set aside for members of the public to speak to the Board about subjects of concern or interest, or items on the agenda. Comments on matters scheduled for Public Hearing will be taken at the time shown on the agenda. The Board will take all information under advisement, but generally will not take any action unless it is emergent in nature. To ensure your comments are recorded properly, please state your name and address clearly into the microphone. Please limit your comments to 3 minutes. If you have any documents to present to the Board, please hand them to the Clerk of the Board prior to speaking.

Approval of Agenda

Consent Agenda

[Consent Agenda items will be considered together and will be approved on a single motion typically without discussion. The items proposed for the Consent Agenda are routine and public comment or inquiries are not anticipated. Any item on the Consent Agenda will be moved to the Regular Agenda upon request from any Board Member prior to or during the Board meeting. An item moved to the Regular Agenda will be considered after the Consent Agenda.]

- 1) Approve pre-audited vouchers, warrants, electronic funds transfers and payroll.

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Commissioners

2% Hotel-Motel Tourism Sales Taxes

Contracts for 2% Hotel Lodging Tax Tourism Promotion - 2024 Program Year

- 2) Camano Arts Association for Welcome to Art Island. Term: 1/1- 12/31/24; Amount: \$20,740 (RM-BOCC-2023-393).
- 3) Camano Arts Association for Camano Art Tour 2024. Term: 1/1- 12/31/24; Amount: \$17,700 (RM-BOCC-2023-395).
- 4) City of Oak Harbor for Whidbey Island Marathon 2024. Term: 1/1 - 12/31/24; Amount: \$14,500 (RM-BOCC-2023-383).
- 5) Ebey's Landing National Historical Reserve for Ebey's Reserve- Visitor Center and Trail Map Reprint. Term: 1/1- 12/31/24; Amount: \$14,500 (RM-BOCC-2023-418).
- 6) Pacific Northwest Art School for Annual Marketing for Pacific Northwest Art School. Term: 1/1- 12/31/24; Amount: \$15,500 (RM-BOCC-2023-398).
- 7) Penn Cove Water Festival for Penn Cove Water Festival. Term: 1/1- 12/31/24; Amount: \$3,500 (RM-BOCC-2023-419).
- 8) Whidbey Island Arts Council for Whidbey Island Arts Council. Term: 1/1- 12/31/24; Amount: \$7,000 (RM-BOCC-2023-411).
- 9) Whidbey Island Center for the Arts for Whidbey Island Center for the Arts- Year-Round Tourism Operations. Term: 1/1- 12/31/24; Amount: \$39,500 (RM-BOCC-2023-409).
- 10) Whidbey Island Grown Cooperative for Eat Local Month. Term: 1/1- 12/31/24; Amount: \$12,000 (RM-BOCC-2023-389).

Commissioners

- 11) Recommend approval of appointment to the Ferry Advisory Committee, Coupeville Ferry Committee, Position No. 3.
- 12) Recommend approval of appointment to the Joint Administration Board (JAB) Tourism, Unincorporated Whidbey, Position No. 2.
- 13) Recommend approval of reappointment to the Lodging Tax Advisory Committee, Position No. 4.
- 14) Recommend approval of reappointment to the Island County Planning Committee, District No. 2, Position No. 2.

Human Resources

- 15) Resolution C-72-23 Modifying and Reorganizing of the HIPAA Steering Committee to the HIPAA Compliance Committee.
- 16) Labor Agreement with Local 1845.
- 17) Resolution C-73-23 Updating the Content Governance Policy.
- 18) Employment Contract with Edward Bell to Perform the Director of Public Works Position.

Human Services

- 19) Contract with Opportunity Council to provide funds to continue the Rapid Rehousing Program for households experiencing homelessness that includes case management to secure and maintain housing and up to a year of rental assistance. Contract No.: HS-14-23; Term: 10/1/23 - 6/30/24; Amount: \$155,000 (RM-HS-2023-405).

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Public Works

County Roads

- 20) Schedule Public Hearing: Ordinance C- 73 -23/R-35-23 Amending Island County Code 15.03, Clean Water Utility – Suggested date and time: November 28th at 10:00 a.m. in the Commissioners Hearing Room, 1 NE Sixth Street, Coupeville, WA.
- 21) Resolution C- 74-23 (R-34-23) In the Matter of Adopting Island County’s Annual Road Construction Program for 2024.

Superior/Juvenile Courts

- 22) Contract with WA State Healthcare Authority for Criminal Justice Treatment Account (CJTA) for Treatment and Recovery Support Services. Contract No.: K7095; Term: 7/1/23 – 6/30/25; Amount: \$186,964 (RM-SC-2023-388).
- 23) Interagency Agreement with WA State Administrative Office of the Courts and Island County Superior and Juvenile Court for the Purpose of Distributing Funds for Court Interpreter and Language Access Services Expenses to the Court. Contract No.: IAA24408; Term 7/1/23-6/30/24; Amount: \$1,085 (RM-SC-2023-355).

Regular Agenda

[Items listed under this portion of the Agenda are typically considered separately.]

Commissioners

- 24) Selection of 2024 Chair of Board of County Commissioners (RCW 36.32.100).

Public Hearings

[A Public Hearing will begin no sooner than the time shown.]

Planning & Community Development

- 25) Public Hearing: Resolution C-61-23 Establishing the Island County 2024 Annual Review Docket for Comprehensive Plan Amendments.

Commissioners Comments & Announcements

[This time provides an opportunity for Commissioners to discuss events, actions or issues that may generate public comment, media calls, or otherwise be of interest to the Board of County Commissioners.]

NOVEMBER 8, 2023 @ 9:00 a.m.

WORK SESSIONS with individual Departments and Elected Officials. Work Sessions are a public meeting that provide an opportunity in an information workshop format for the Board to review in detail ongoing issues with individual departments and elected officials. This time is also used for the Board to meet with other agencies, committees and groups to discuss specific topics of mutual interest. Items are typically first reviewed at Work Sessions before being scheduled on the agenda for the Board’s regular business meetings held on Tuesdays.

NOTE: Video recordings will be posted within 48 hours of the meeting date. To view the recording visit the Island County website or [click here](#).

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Meeting Agenda – November 7, 2023

Jennifer Roll, Clerk of the Board of County Commissioners (360) 679-7385