

ISLAND COUNTY BOARD OF COUNTY COMMISSIONERS
(Including Diking Improvement District #4)

Video and Annotated Agenda

January 9, 2024

10:00 a.m. Regular Meeting

1:00 p.m. Board of County Commissioners' Business Meeting

January 10, 2024

9:00 a.m. Work Session with Individual Departments and Elected Officials

January 15, 2024

Holiday- County Offices Closed

Location: Board of County Commissioners Hearing Room (Room 102B Basement), Island County Annex Bldg., 1 NE 6th Street, Coupeville, WA

MEETING AGENDA – JANUARY 9, 2024

10:00 a.m. Convene Regular Meeting -- Pledge of Allegiance

Welcome New Employees, Employee Service Awards, and Employee of the Month

10:00 a.m. Public Input or Comments

The Board values your ideas and set aside this time for members of the public to speak to the Board about subjects of concern or interest, or items on the agenda. Comments on matters scheduled for Public Hearing will only be heard during the hearing. Public comments are limited to 3 minutes and commenters should state their name clearly for the record before giving their statement.

Approval of Agenda

Consent Agenda

Consent Agenda items will be considered together and will be approved on a single motion typically without discussion. The items proposed for the Consent Agenda are routine and public comment or inquiries are not anticipated. Any item on the Consent Agenda can be moved to the Regular Agenda upon request from any Board Member. An item moved to the Regular Agenda will be considered after the Consent Agenda.

- 1) Approve pre-audited vouchers, warrants, electronic funds transfers and payroll.

Commissioners

2% Hotel-Motel Tourism Sales Taxes

Contracts for 2% Hotel Lodging Tax Tourism Promotion - 2024 Program Year

- 2) Langley Creates for Blackfish Whidbey Island's Celebration of Indigenous Peoples. Term: 1/1- 12/31/24; Amount: \$9,800 (RM-BOCC-2023-472).
- 3) Oak Harbor Musical Festival for 2024 Oak Harbor Music Festival. Term: 1/1- 12/31/24; Amount: \$30,000 (RM-BOCC-2023-416).
- 4) Pacific Northwest Naval Air Museum for Pacific Northwest Naval Air Museum. Term: 1/1- 12/31/24; Amount: \$23,400 (RM-BOCC-2023-454).

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- 5) Langley Creates for Cascade Connector Outdoor Cultural Museum, Term: 1/1- 12/31/24; Amount: \$9,800 (RM-BOCC-2023-473).

Commissioners

- 6) 2% Hotel-Motel Lodging Tax Revenue Contract Amendment No. 1 – 2023 Langley Chamber of Commerce for Highway 525 Tourist Kiosk. Amount: \$ 36,224.50 (RM-BOCC-2023-474).
7) Committee Assignments for 2024.

County Administration

- 8) Waiver of Competitive Solicitation ICC 2.29.030.B.12, for the Economic Development Council Contract.
9) Contract Agreement with Economic Development Council for Island County for 2024 Economic Development Services to provide economic development programming for Island County. Term: 1/1/24 – 12/31/24; Amount: \$276,250 (RM-BOCC-2023-485).
10) Grant Agreement Amendment No. 2 with the City of Oak Harbor to extend the Rural County Economic Development grant for the Marina Boatyard Acquisition Project to December 31, 2024. (RM-CA-2024-1).
11) Grant Agreement Amendment No. 3 with Port of Coupeville to extend the Rural County Economic Development Funds for the Coupeville Pier Restoration Project to December 31, 2024. (RM-CA-2024-3).
12) Grant Agreement Amendment No. 4 with the Port of South Whidbey to extend the Rural County Economic Development Funds for the Port’s Island County Fairgrounds Redevelopment Project to December 31, 2023. (RM-CA-2024-2).

Humans Resources/GSA

- 13) Memorandum of Settlement with 1845-I.

Planning & Community Development

Long Range Planning

- 14) Interagency Agreement with WA State Department of Commerce for GMA Periodic Update. Contract No.: 24-63335-014; Term: 1/20/24-6/30/25; Amount: \$350,000 (RM-PLAN-2023-483).

Public Works

County Roads

- 15) Resolution C- 01 -24 (R-42-23) – In the Matter of Closing Island County’s Completed County Drainage Projects, Public Works Projects and County Road Projects.
16) Resolution C- 02 -24 (R-01-24) – Initiation County Road Project (CRP) 24-01 2024 Pavement Preservation Program – Whidbey Island Hot Mix Asphalt (HMA) overlays. This is a required component of the County’s Pavement Management System (PMS) as outlined in the Washington Administrative Code 136-70-040. America Disability Act (ADA) improvements, City of Oak Harbor Interagency Agreement (IAA) Reimbursable.
17) Resolution C- 03 -24 (R-07-24) – Request approval of Plans & Specifications and Authorize Call for Bids for East Camano Drive Fish Passage #1300, JL 00590-0203, County Drainage Project (CDP) 18-02, (RM-PW-2023-471).

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Regular Agenda

[Items listed under this portion of the Agenda are typically considered separately.]

Commissioners

- 18) Approval of 2024 Island County Legislative Priorities.

Facilities

- 19) Purchase and Sale Agreement for the purchase of property identified as Assessor’s Parcel Number S6565-00-00B26-1 located at 785 SE Bayshore Drive, Oak Harbor, Washington. Amount: \$800,000 plus closing costs, with a total not to exceed \$825,000. The Chair is authorized to sign documents related to the purchase and closing of the property identified as Parcel S6565-00-00B26-1. The Treasurer is authorized to wire earnest money deposit funds in the amount of \$5,000 and the balance (including closing costs), in an amount to be determined at a later date as stated on the settlement statement, to Land Title and Escrow. (RM-FAC-2023-490).

Public Hearings

[A Public Hearing will begin no sooner than the time shown.]

Planning & Community Development

- 20) Public Hearing: Resolution C-81-23 Amending the Planning and Community Development Land Use and Building Permit Fee Schedule.

Commissioners Comments & Announcements

[This time provides an opportunity for Commissioners to discuss events, actions or issues that may generate public comment, media calls, or otherwise be of interest to the Board of County Commissioners.]

January 10, 2024 @ 9:00 a.m.

WORK SESSIONS with individual departments and elected officials. Work Sessions are public meetings which provide an information workshop format for the Board to review ongoing issues with individual departments and elected officials. This time is also used for the Board to meet with other agencies, committees, and groups to discuss specific topics of mutual interest. Items are typically first reviewed at Work Sessions before being scheduled on the agenda for the Board’s regular Tuesday business meetings.

NOTE: Video recordings will be posted within 48 hours of the meeting date. To view the recording visit the [Agenda Center](#) on the Island County website.

Jennifer Roll, Clerk of the Board of County Commissioners (360) 679-7385